

Ringling Museum Photography Policies

The John and Mable Ringling Museum of Art is proud to provide breathtaking settings for souvenir photographs, professional portraits and commercial photography and/or film. Three options for photography, with associated pricing, are detailed below:

Souvenir and Personal Photography

- Personal photography for visitors is allowed on the Museum grounds from 10:00am until 5:30pm with paid admission.
- No flash photography is allowed inside any of the galleries. Photography is not allowed with traveling exhibitions.
- Tripods and commercial photography equipment is prohibited.

Private and Bridal Portraits with Professional Photographer

- Permission is granted for access to the Museum grounds for non-commercial personal use only, for up to two hours. Photo sessions over the two-hour limit are considered a commercial photo shoot, described below.
- There is a limit of 20 people allowed in the photo shoot, which does not include the photographer and assistant.
- Photography is permitted only outside on the Museum grounds and/or in Museum Courtyard.
- No inside photos allowed.
- Inappropriate attire such as lingerie and bathing suits are prohibited. Wearing such attire will result in immediate cancellation of photo shoot, with no refund of fee.
- There are no changing facilities on the Museum property.
- A two-hour photography session fee is \$175.00* plus tax 7% sales tax, total of \$187.25. All payments made are final.
- The two-hour session must start and conclude between 10:00 am and 5:00 pm, based on availability.
- Reservations must be made and fees paid, in full, at least one week in advance. Credit cards accepted. Make checks payable to: FSU/Ringling Museum of Art
Mail to: **John & Mable Ringling Museum of Art**
Attn: Event Coordinator
5401 Bay Shore Rd., Sarasota, FL 34243
- Photographer and client will be required to meet and check in through the Security Entrance on the south side of the Art Museum to receive visitor passes.

- Two weeks notice is preferred for scheduling photo shoots. The Museum has the right to refuse entry to those who have not made advance arrangements.
- Any subsequent publication or commercial usage of the photographs must be requested in writing.
- The John and Mable Ringling Museum of Art Foundation, Inc., retains copyright to the image(s) noted above, in so far as the Museum or the Foundation retains copyright.
- Responsibility for researching outside copyright falls to the applicant. Applicant agrees to indemnify and hold harmless The John and Mable Ringling Museum of Art Foundation, Inc., their officers, staff, and agents from any and all claims resulting from the use of this image.
- The applicant will adhere to all Museum rules whether they be posted signage or verbal instructions given by Ringling Museum Security and Event staff members. The applicant and their party may not obstruct walkways and/or accessibility ramps.
- The applicant assumes full and complete responsibility for any disturbances and/or damages incurred by any and all persons in their party. The Museum reserves the right to ask for a Damage Deposit in advance of granting permission for access to the grounds. In any such case, any damage incurred during the course of this project shall be deducted from the Damage Deposit.

Commercial Still Photography and/or Filming

- Commercial photography, for brochures and advertising, and Commercial Filming, for television commercials, are permitted with advance reservations. Three weeks notice is preferred, if possible.
- The Museum has the right to refuse entry to those who have not made advance arrangements.
- Commercial shoots are allowed in outside venues **only**.
- Preferred total hours of photography available from 7:00am – 10:00pm.
- Major film and television shoots are considered for approval on a case-by-base basis, only after receipt of a detailed request in writing. If approved, fees are subject to change.
- Intended photo layouts and/or scripts must be sent/faxed for approval prior to shoot.
- A certificate of general comprehensive insurance is required, showing limits of \$1,000,000 for bodily injury and property damage, naming The John and Mable Ringling Museum of Art Foundation and Florida State University as additional insured. A written copy of this Certificate of Insurance must be provided 30 days prior to the event. Failure to provide this required Certificate of Insurance will be basis for cancellation of this contract. This contract is not binding until receipt of proof of insurance coverage.
- Dates, times and locations are subject to approval.
- Signed forms and payment must be received prior to commencement of shoot.
- **All Photography/Filming must be accredited to The John and Mable Ringling Museum of Art. Tagline/Credit should read: Shot on location at The John and Mable Ringling Museum of Art. Sarasota, Florida.**

- **Commercial Filming Fees:**
 - \$2,000 for up to 4 hours*, \$4,000 for up to 8 hours*
 - \$1,000 for each hour over 8 hours*
 - Florida state tax of 7% is applicable*

- **Still Photos Fees:**
 - \$1,000 for up to 4 hours*, \$2,000 for up to 8 hours*
 - \$500 each hour over 8 hours*
 - Florida state tax of 7% is applicable*

*Fees are contingent upon complexity of shoot. Additional fees will be charged for venue or date change less than 72 hours prior to shoot. Fees are non-refundable. Fees and policies are subject to change.



Private and Bridal Photography Application

Name _____

Address _____

City, State, Zip _____

Phone Number _____

Type of Photo Shoot: Bridal _____ Family _____ Other _____

Number of People to be Photographed (excluding photographer/assistant) _____

Date of Photo Shoot _____

Time of arrival (2 hour limit) _____

Name of Photographer _____

Photographer's Address _____

Photographer's Phone Number _____

Ringling photo shoot fee is \$175.00 + 7% tax (\$12.25) equals **\$187.25**

Payment made by:

Check # _____ Made payable to FSU/Ringling Museum of Art

Credit Card: MC _____ Visa _____ AMEX _____

_____ Exp _____

I understand and will comply with all ***Ringling Museum Photography Policies*** stated above.

Signature of applicant

Date

Please print name

For more information, contact The Ringling Museum Events Department at
941-359-5700 x5703.

The Museum has the right to refuse entry to those who have not made advance arrangements.



Commercial Still Photography and/or Filming Application

Contact Person _____

Contact Person on Site _____

Address _____

City, State, Zip _____

Phone Number _____

Type of Photo Shoot: Still Photos _____ Film _____

Number of People to be Photographed (excluding photographer/assistant) _____

Date of Photo Shoot _____

Time of arrival _____

Name of Photographer _____

Photographer's Address _____

Photographer's Phone Number _____

Photo Shoot Fee \$ _____ plus tax \$ _____ equals total fees \$ _____

Payment made by:

Check # _____ Made payable to FSU/Ringling Museum of Art

Credit Card: MC _____ Visa _____ AMEX _____

_____ Exp _____

I understand and will comply with all ***Ringling Museum Photography Policies*** stated above.

Signature of applicant

Date

Please print name

For more information, contact The Ringling Museum Events Department at
941-359-5733.

The Museum has the right to refuse entry to those who have not made advance arrangements.